Program Review Committee

June 15, 2022; 9-10am PT

Phone: 1 (669) 224-3412 Access Code: **579-203-685**
https://meet.goto.com/579203685

Meeting Objectives

1. Open discussion on PRC process for proposal development and taking comments

Discussion Topics

I. Agenda Overview
II. Open Meetings
III. Change Recommendation / Stakeholder Feedback Processes
    a. Ping-pong swimlane
    b. Workplan development
    c. Zoom in to how a concept is received
IV. Next:
    a. Continued discussion/refinement of process
    b. Timeline update – sector input

PROGRAM REVIEW COMMITTEE

Process Concept

5.12.2022

PROCESS SUMMARY

Work Plan Development → Work Plan Approval → Proposal Development → PRC Approval Process → Implementation

2022-06-15 WRAP Program Review Committee

TAXONOMY

» **Sponsor:** an entity or individual that submits a Concept for WRAP modification to the PRC.

» **Concept:** An recommendation for WRAP modification submitted by a Sponsor.

» **Work Plan:** PRC's prioritized list of Concepts to be developed into Proposals.

» **Proposal:** A detailed recommendation for a change to WRAP. Similar to the end product from the current WRAP task forces.

» **Task Force:** A team tasked with developing a Concept into a Proposal.

» **Development Cycle:** The annual cycle in which sponsors submit Concepts, some of which are included in a Work Plan and then turned into Proposals which are either accepted or rejected via the "ping pong" approval process.

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WORK PLAN DEVELOPMENT
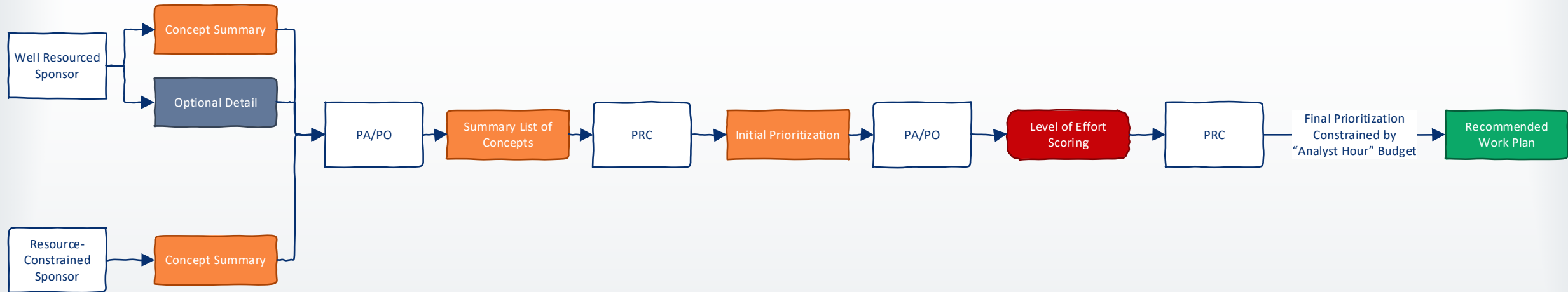
Concepts

In this phase, the PRC receives proposed change "concepts" from multiple entities. Some entities are large and have analytical resource. Some concepts originate from individuals or smaller organizations with limited analytical resources. To submit a concept, any entity must complete a "Concept Summary" form. This form would be relatively easy to fill out. Entities have the option of providing supporting information, models, etc. to clarify their proposal.

Initial Prioritization

WPP will summarize all concepts in a list. The PRC will review the list and identify the highest priority tier of Concepts.

Level of Effort Scoring

WPP will score each of the priority tier concepts on the level of effort and aggregate all concepts into a single document. This material will be given to the PRC.

Prioritization

The PRC will reprioritize the priority tier to fit within an WPP "analyst hour" budget. The process must be constrained given finite WPP resources. The Concepts selected constitute the Work Plan.

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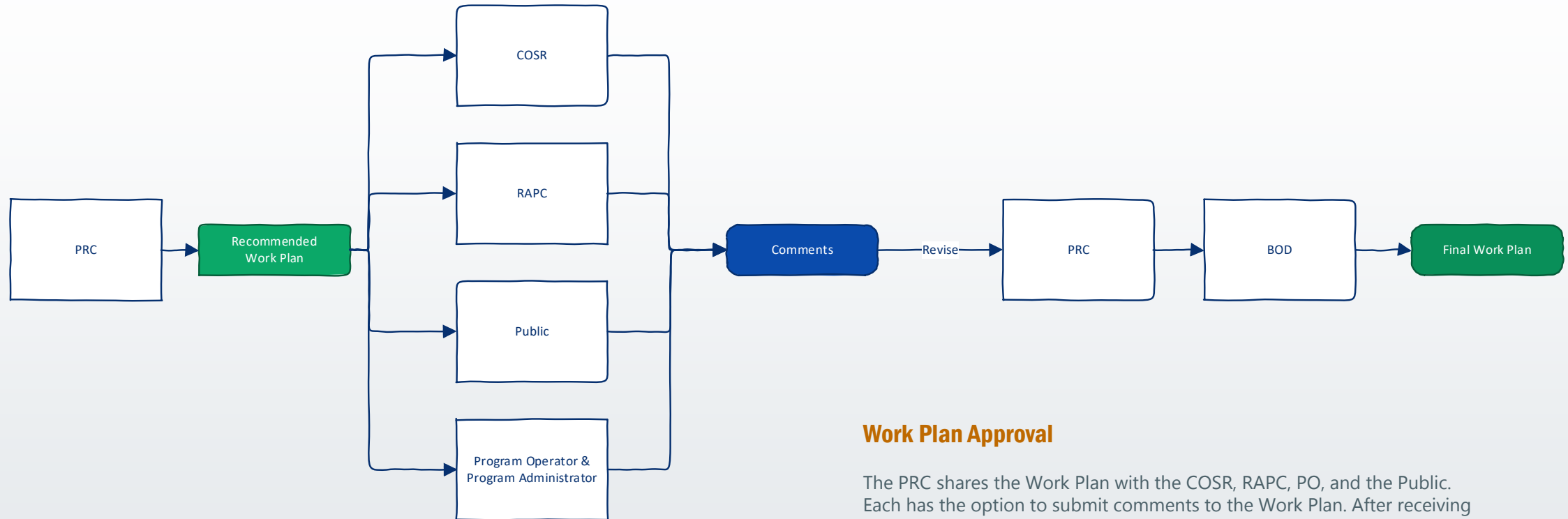
WORK PLAN APPROVAL

Work Plan Approval

The PRC shares the Work Plan with the COSR, RAPC, PO, and the Public. Each has the option to submit comments to the Work Plan. After receiving the comments, the PRC has the option to revise the Work Plan. The BOD receives the revised Work Plan and comments. It has the option to approve or to reprioritize.

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PROPOSAL DEVELOPMENT
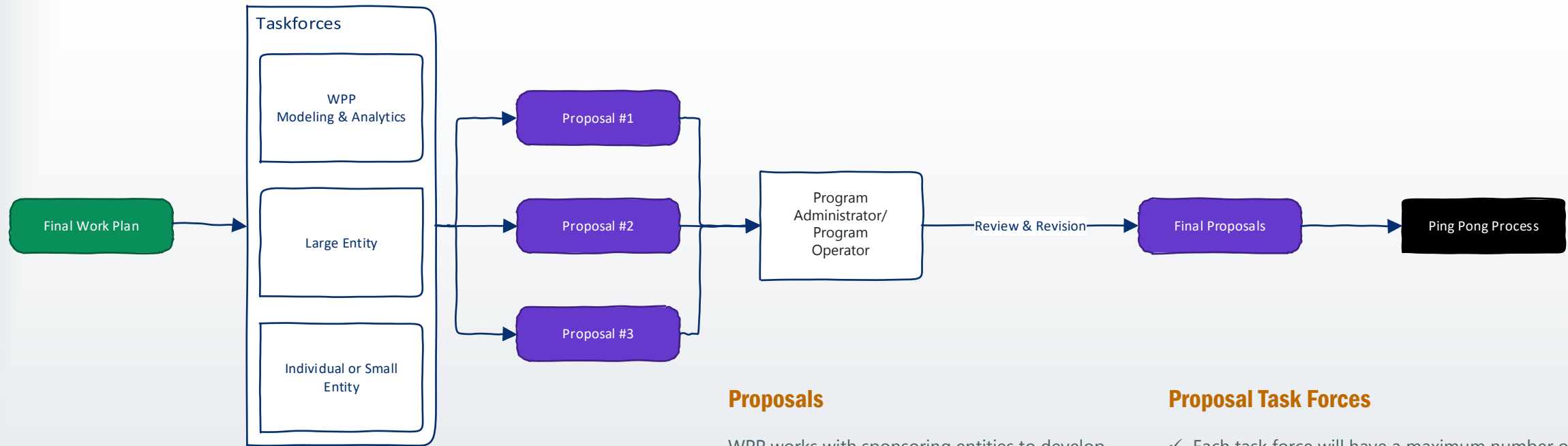
Proposals

WPP works with sponsoring entities to develop proposals – similar to the way existing task forces operate. Proposals are shared with the PO – revisions can be made based on their feedback. Once the proposals are complete, they are fed into the PRC Approval (Ping Pong) Process.

Proposal Task Forces

✓ Each task force will have a maximum number of participants. Each sector may have representation up to the total number of representatives in their sector.

✓ However, each task force should endeavor for a smaller team – around 8 participants.

✓ Each sector has discretion to delegate participation. For example, sectors can identify SMEs from their organizations to join the task force.

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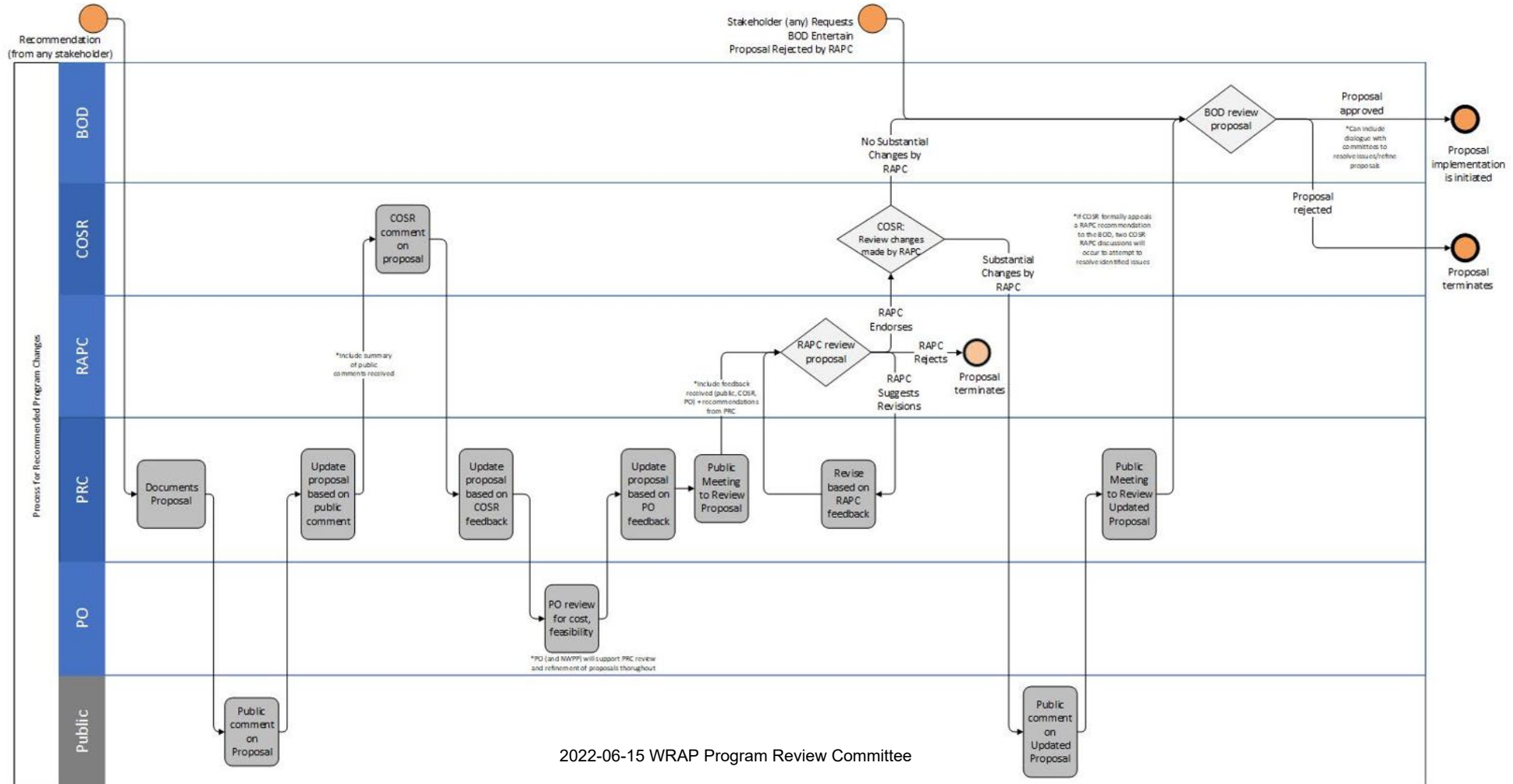
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ANNUAL PROPOSAL DEVELOPMENT CYCLE

3/1/2025
Draft Work Plan Complete

2/1/2025
Concepts Due

4/1/2025
Work Plan Approved

6/30/2025
Proposals Ready for Approval

11/1/2025
Proposal Approved by BOD

11/15/2025
Call for Proposals – Next Cycle

| 2/1/2025 - 3/1/2025 WP Development | 3/1/2025 - 4/1/2025 WP Approval | 4/1/2025 - 6/30/2025 Proposal Development | 6/30/2025 - 11/1/2025 Ping Pong – PRC Approval Process | PO Implementation |

1/1/2025 · 2/1/2025 · 3/1/2025 · 4/1/2025 · 5/1/2025 · 6/1/2025 · 7/1/2025 · 8/1/2025 · 9/1/2025 · 10/1/2025 · 11/1/2025 · 12/1/2025 · 12/31/2025
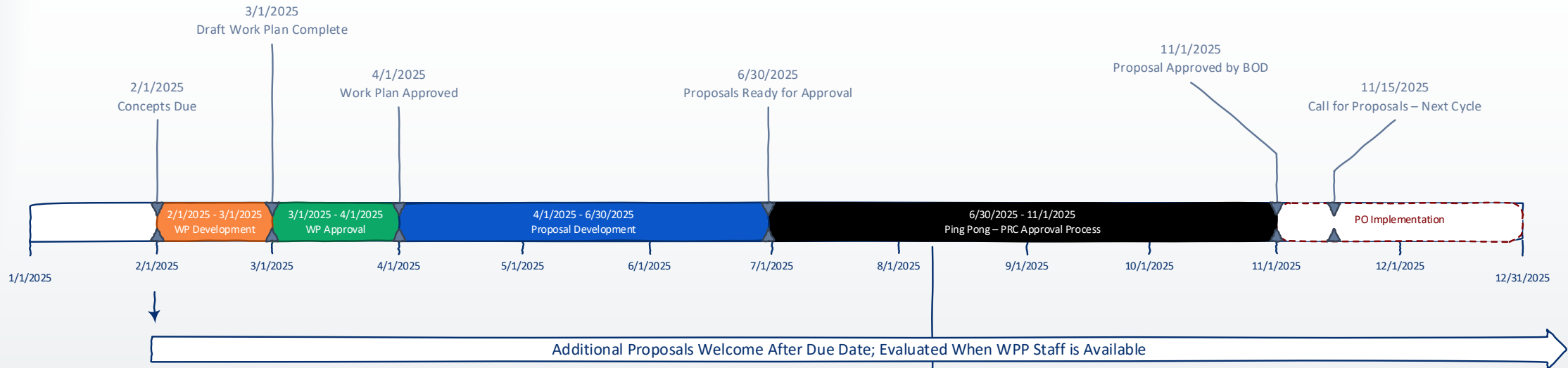
Cycle

The process will repeat every year. Concepts that were not selected for the previous Work Plan will be considered alongside new concepts. If a concept is not repeatedly not selected for inclusion in the work plan, it may be removed from the pool.

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MID-CYCLE ADDITIONS

3/1/2025
Draft Work Plan Complete

2/1/2025
Concepts Due

4/1/2025
Work Plan Approved

6/30/2025
Proposals Ready for Approval

11/1/2025
Proposal Approved by BOD

11/15/2025
Call for Proposals – Next Cycle

2/1/2025 - 3/1/2025 WP Development
3/1/2025 - 4/1/2025 WP Approval
4/1/2025 - 6/30/2025 Proposal Development
6/30/2025 - 11/1/2025 Ping Pong – PRC Approval Process
PO Implementation

1/1/2025 | 2/1/2025 | 3/1/2025 | 4/1/2025 | 5/1/2025 | 6/1/2025 | 7/1/2025 | 8/1/2025 | 9/1/2025 | 10/1/2025 | 11/1/2025 | 12/1/2025 | 12/31/2025

Additional Proposals Welcome After Due Date; Evaluated When WPP Staff is Available

New Concepts

The PRC will accept new concepts continuously after the initial deadline. If WPP staff capacity becomes available (e.g. after a proposal is approved) the PRC can consider adding new proposals to the Work Plan. Each modification would need to go through the approval process.

WP Development
WP Approval
Proposal Development
Ping Pong – PRC Approval Process

7/1/2022 | 8/1/2022 | 9/1/2022 | 10/1/2022 | 11/1/2022 | 12/1/2022 | 12/31/2022

8/8/2022
Previous Proposal Approved!
WPP staff available

How does an idea become a concept?

	SPP	CAISO	WRAP
Submitter info (organization, names, email, phone)/ date	− Only "Qualified Entities" can submit	− No restrictions	
Title of issue/ Description of issue	− Describe problem it is trying to fix and benefits from fixing it	− Describe issue	
Categorization	− Lists 7 categories	− Not asked	
Importance/ Justification of why it is important	− 3 options (normal, expedited, urgent action) − Asks about risks driving need for RR	− "essay question"	
Document revision	− Check list of documents that may need revising − For each document, provide redline	− Not asked	
Notable difference	− *You are asked to provide an exact solution*	− *You are just asked to describe the problem*	

PROPOSED APPROVAL TIMELINE

6/3/2022
Today

7/1/2022
SPP + WPP Comment

7/22/2022
Public Comment

7/29/2022
Proposal Complete

Dry Run + Scope Technology Solution

6/1/2022   7/1/2022   8/1/2022   9/1/2022   10/1/2022   11/1/2022   12/1/2022   12/31/2022

6/15/2022
COSR Comment

7/14/2022
Review with Sectors
(including RAPC)

WRAP
POWERED BY WPP

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