



# **WESTERN RESOURCE ADEQUACY PROGRAM**

October 3, 2024

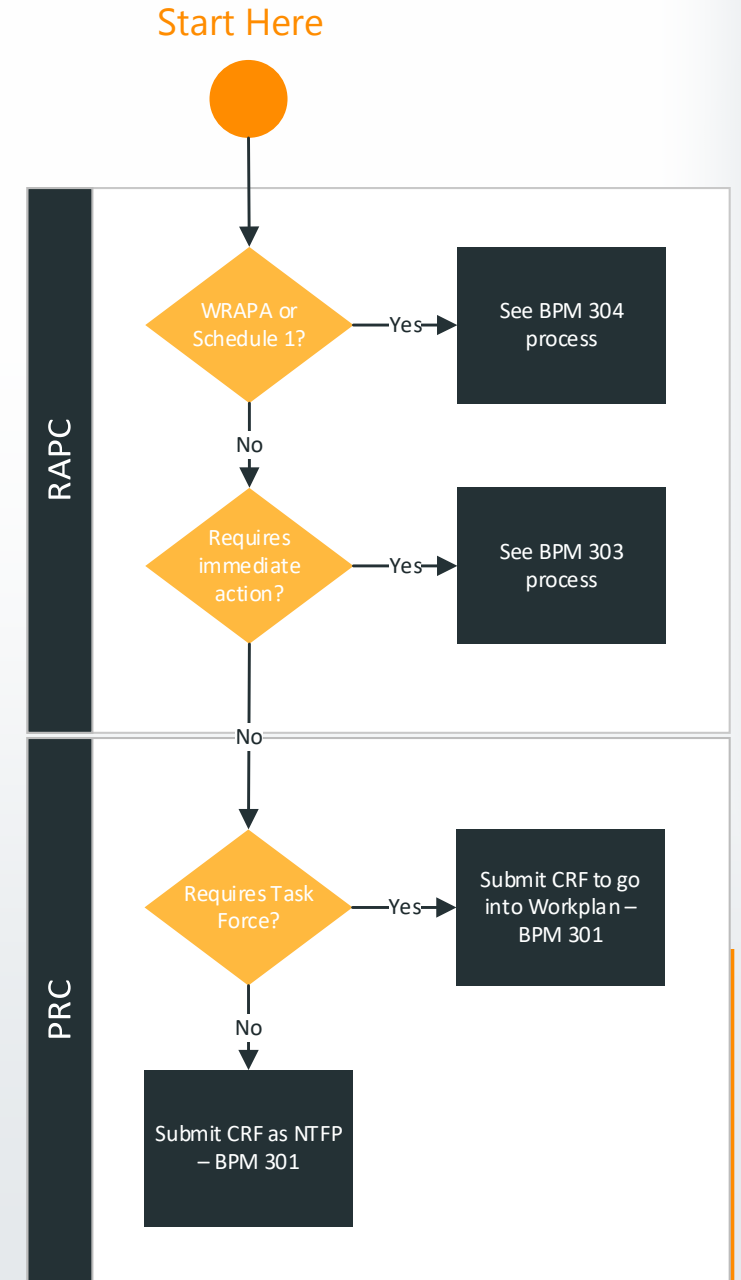
**RAPC**

**WRAP Change Control Process**

# CHANGE CONTROL PROCESS

## Four pathways for requesting a change:

- » **BPMs 301 & 302** discuss Program Review Committee (PRC) processes for handling standard changes to the BPMs and Tariff – **Concepts & NTFPs**
  - Concepts are incomplete Proposals that require further development by stakeholder Task Forces
  - NTFPs are complete Proposals that do not require further development via Task Forces
- » **BPM 303** discusses RAPC processes for changes due to **Exigent Circumstances** (Expedited Proposals)
- » **BPM 304** discusses RAPC Processes for changes to the **WRAPA & Schedule 1** of the Tariff



# SUBMITTING CONCEPTS AND NTFPs

BPMs 301 and 302

# REQUESTING A CHANGE

- » When submitting a Concept or NTFP, a Lead Sponsor must complete a **Change Request Form (CRF) available on the WPP website including:**
  - Lead Sponsor Information
  - Designation of the type of change requested
  - Description of Change
  - Impact of Change
- » Submitted Concepts and their review status are viewable from this webpage

*While you may download the CRF to edit and collaborate, the final submission must be accurately pasted into the online web form*

# STEP 1: OVERVIEW

## » Summary\*

- 100-character identifier of your request

## » Request type\*

- Correction, Clarification, Enhancement, New Functionality, Change, Other

## » Lead Sponsor\*

- Name, organization
- Co-sponsors (optional)
- Requires [WPP account](#) to submit

\*Indicates a required field. A CRF not containing this information will be marked as incomplete within 15 days of submission

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OVERVIEW

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DESCRIPTION

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IMPACTS

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FINALIZE

SAVE & EXIT | WITHDRAW | NEXT >

LEAD SPONSOR

SUMMARY (REQUIRED - 100 character limit)

Provide corrections to BPMs per changes described in 2024-NTFP-1 and 2024-EP-1



**Katie Gregor**  
Public  
katie.gregor@westernpowe...

ORGANIZATION (REQUIRED)

Western Power Pool

TYPE OF REQUEST (REQUIRED)

- Correction** (i.e., revising erroneous language or language that needs clean-up for grammatical errors or inconsistency across governing documents - no changes to intent or policy)
- Clarification** (i.e., revising language to better represent existing intent, no changes to functionality or policy)
- Enhancement** (i.e., revising language to expand upon existing intent or functionality)
- New Functionality** New Protocol, Business Practice, Criteria, Tariff (i.e., new language to accommodate new functionality or policy not existing today)
- Change** (i.e., a change in the existing policy – will replace an existing language)
- Other** (i.e., changes that do not fall into the categories listed above)

CO-SPONSORS (optional - include name, organization, email, and phone number)

↶ ↷ **B** *I* ↺ ⌵ ⌶ ⌷ ⌸ ⌹ ⌺ ⌻ ⌼ ⌽ ⌾ ⌿ Ⓜ Paragraph ⌵ *I* ⌵ ⌵ ⌵ ⌵ ⌵

# STEP 2: DESCRIPTION

- » **Description of the issue\***
- » Proposed solution
- » Document/language to be changed
- » Suggestions for updated language
- » File attachment upload for supporting information

\* Indicates a required field. A CRF not containing this information will be marked as incomplete within 15 days of submission

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Provide a DESCRIPTION of the issue (REQUIRED):

↶ ↷ **B** *I* ↺ ⌵ ⌶ ⌷ ⌸ Paragraph ⌵ *T<sub>x</sub>*  ⌵ ⌵ ⌵ ⌵ ⌵

The WRAP Business Practice Manuals (BPMs) require a series of corrections in response to updates to Tariff language brought on by 2024-NTFP-1 and 2024-EP-1. As described below, the corrections will not affect other governing documents:

- BPM 101 Advance Assessment
- BPM 102 Forward Showing Reliability Metrics
- BPM 103 Forward Showing Capacity Requirement
- BPM 105 Forward Showing Qualifying Resources
- BPM 107 Forward Showing Deficiency Charge
- BPM 108 Forward Showing Submittal Process
- BPM 109 Forward Showing Transition Period
- BPM 203 Program Sharing Calculation Inputs
- BPM 210 Operations Program Transition Period

Provide a proposed solution to the issue described:

↶ ↷ **B** *I* ↺ ⌵ ⌶ ⌷ ⌸ Paragraph ⌵ *T<sub>x</sub>*  ⌵ ⌵ ⌵ ⌵ ⌵

The following list of proposed corrections (with specific language included in the attached red-lined BPMs) do not provide changes to current intent or policy.

BPM	Section	Description of Correction
107 – Forward Showing Deficiency Charge	Definitions (Aggregate Capacity Deficiency)	Remove definition (included in Tariff)
210 – Operations Program Transition Period	Definitions (Voluntary Holdback)	Incorrect reference to BPM 204
203 – Program Sharing Calculation Inputs	Definitions (Holdback)	Incorrect reference to BPM 204

# STEP 3: IMPACTS

- » **Described benefits\***
- » **Data/information available that characterizes importance**
- » File attachment upload for supporting information

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Describe the BENEFITS that will be realized from this change (REQUIRED):

↶ ↷ **B** *I* ↺ ⌵ ⌶ ⌷ Paragraph ⌵ *I*<sub>x</sub> 🖼️ ⌵ ≡ ⌵ ≡ ≡

The BPMs indicated require a series of corrections to erroneous language to align with intended policy. None of the proposed corrections change intent or policy.

Any data/information available that would characterize the importance or magnitude of the issue:

↶ ↷ **B** *I* ↺ ⌵ ⌶ ⌷ Paragraph ⌵ *I*<sub>x</sub> 🖼️ ⌵ ≡ ⌵ ≡ ≡

The corrections to the BPMs will ensure it aligns with intended policy.

File (Impacts):

No file selected

# STEP 4: FINALIZE

## » Flag as NTFP

- Select if believe Concept requires no further development by a Task Force
- PA/PO & PRC evaluate NTFP request

## » Save/Publish

- The “SAVE DRAFT” button will save a current version of your CRF (available to edit and publish later)
- The “PUBLISH” button will finalize your CRF and post it to the front page
- The **status column** indicates the current stage of review
  - > Default status is “Awaiting review”

\* Indicates a required field. A CRF not containing this information will be marked as incomplete within 15 days of submission

## CHANGE REQUEST FORM 2024-CRF-015

- OVERVIEW
- DESCRIPTION
- IMPACTS
- FINALIZE**

[← PREVIOUS](#) | [SAVE & EXIT](#) | [WITHDRAW](#)

A flag as a Non-Task Force Proposal indicates the Concept could be implemented without requiring further development into a Proposal by a Task Force. Please check the box below if you would like this to be considered as a Non-Task Force Proposal.

I would like this to be flagged as a Non-Task Force Proposal:



WRAP | PROGRAM REVIEW COMMITTEE

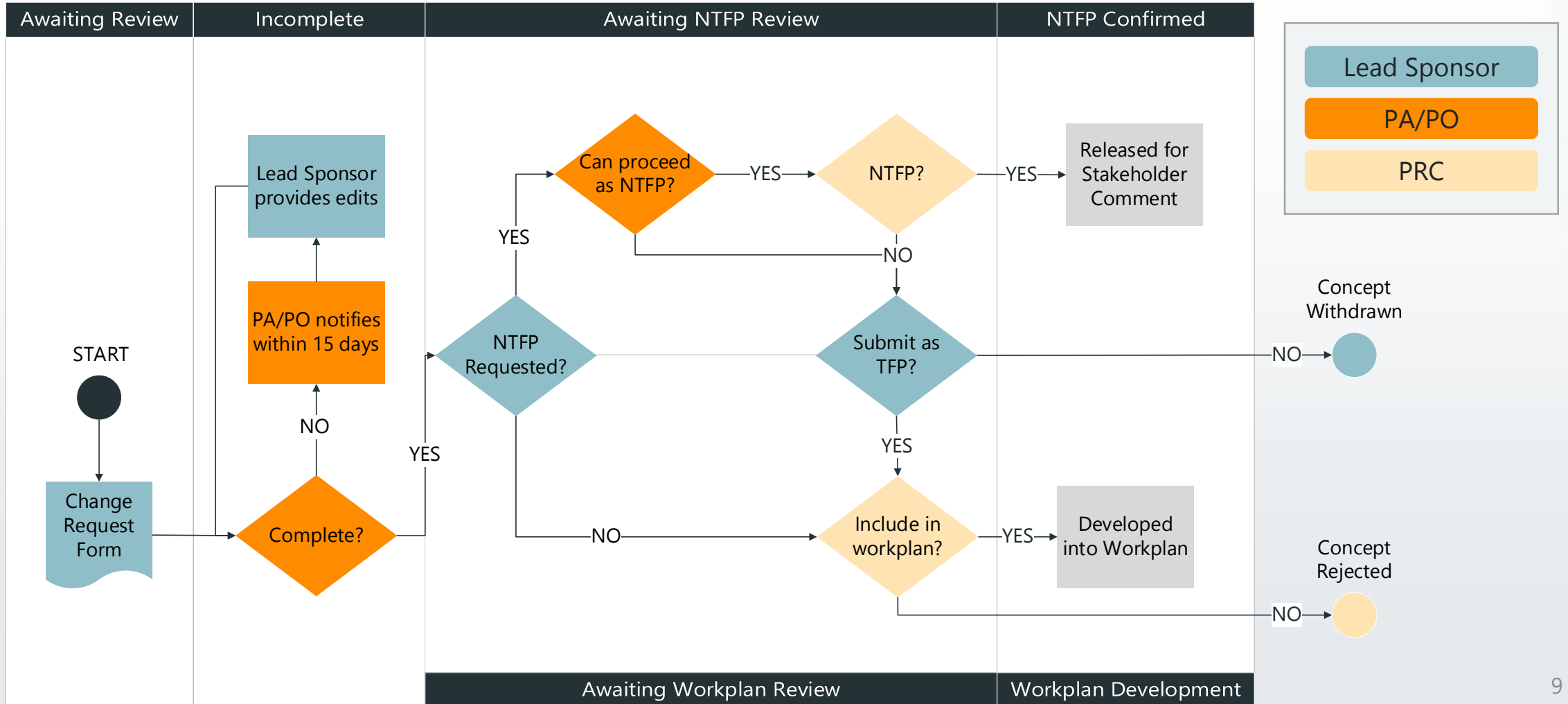
## CHANGE REQUESTS

[NEW CHANGE REQUEST](#) | [DOWNLOAD TEMPLATE](#)

#	SPONSOR	ORGANIZATION	POSTED	SUMMARY	<b>STATUS</b>	NTFP?
2024-CRF-008	Michael O'Brien	Western Power Pool	2024-10-01	Advanced Load Growth Methodology	Incomplete	YES
2024-CRF-015	Katie Gregor	Western Power Pool	2024-10-01	Provide corrections to BPMs per changes describe...	Awaiting Review	YES



# CRF REVIEW PROCESS



# EXPEDITED PROPOSALS & CHANGES TO WRAPA/SCHEDULE 1

BPMs 303 & 304

# EXPEDITED PROPOSALS

- » Per BPM 303 - Expedited Review Process may be requested at any time by Participants or PA/PO in Exigent Circumstances
  - Amendments to the Tariff or BPMs due to **FERC mandates, immediate reliability impacts, or significant impacts to utility service** (Tariff §4.1.3.1.1).
- » Requests are submitted to the RAPC Chair and **discussed & developed by the RAPC**
- » See [BPM 303](#) or the [Expedited Proposal One-Pager](#)

# WRAPA & SCHEDULE 1

- » Per BPM 304 – changes (“Amendments”) to the WRAPA or Schedule 1 of the Tariff may be initiated by the PA/PO, Board, or a Participant
- » Any Amendment proposed to the RAPC Chair **must include**:
  - A description of the need and the benefits resulting from the Amendment;
  - Specific changes or updates to the WRAPA or Schedule 1 of the Tariff (e.g. redlines) required to implement the Amendment; and
  - An impact assessment of the Amendment
- » Requests are submitted to the RAPC Chair and **discussed & commented upon by the RAPC**
- » See [BPM 304](#) or the [Changes to WRAPA or Schedule 1 one-pager](#)

# APPENDIX

# USER FUNCTIONALITY

- » Downloading the CRF
  - While you may download the CRF to edit and collaborate, the **final submission must be accurately pasted into the online web form**
- » Editing
  - Once your CRF is posted, you may click to view it in its entirety. Options to edit are available to the author on individual CRF pages
    - > Editing is not permitted once a CRF is deemed complete and awaiting NTFP/workplan review
    - > You may withdraw but not delete your CRF once it is posted
- » Submission
  - A CRF missing required fields will be unpublishable