

GOVERNANCE FAQ: BPMs 301, 302, and 303

A. BPM 301: Program Review Committee Workplan Development & Approval

1. What is the purpose of BPM 301?

BPM 301 outlines the process the Program Review Committee (PRC) uses to evaluate Change Requests and develop an annual Workplan for proposed amendments to the Tariff and BPMs. It ensures that changes are approached transparently and systematically.

2. How do stakeholders propose changes to the Tariff or BPMs, and when are they considered?

Stakeholders submit a Concept using the Change Request Form on the WPP website. Concepts must be submitted by the end of the calendar year to be considered for the following year's Workplan (e.g., by EOY 2024 for the 2025-2026 Workplan). Concepts submitted after the deadline won't be reviewed until the next cycle.

3. What happens if a submit a Concept in January?

A Concept submitted in January will not even be considered for prioritization until January of the following year, and *if* ultimately included in the PRC's Workplan would not be assigned a Task Force until the subsequent July at the earliest. The Task Force would then develop the Concept into a Proposal ready to go out for comment and consideration. The sponsor could instead choose to develop the Concept into a Proposal ready for comment outside of the WRAP's Task Force process. If the change is urgent it could be considered for processing as an Expedited Proposal (see BPM 303).

4. What happens after a Concept is submitted?

The Program Administrator reviews the submission for completeness. Complete Concepts are sent to the PRC for prioritization and may be included in a draft Workplan. The PRC publishes a draft Workplan for stakeholder review, revises it as needed, and submits a final version to the Board for approval.

5. What is the difference between a Concept and a Non-Task Force Proposal (NTFP)?

A Concept requires further development before it can be shared for public comment, typically through a Task Force. An NTFP is considered ready to move directly to the Proposal stage. WPP and the PRC jointly determine if a submission qualifies as an NTFP.

6. What if WPP decides a Concept isn't ready to be treated as an NTFP?

WPP will inform the sponsor of additional development needed. The sponsor can either revise

the submission or opt for the Concept to be considered through the standard PRC Workplan development process.

7. How can stakeholders influence which Concepts make it into the PRC Workplan?

In addition to submitting Concepts, stakeholders can engage during the public comment period or contact PRC members who represent their sector (e.g., IOUs, public interest groups). The PRC uses this feedback when prioritizing Concepts each February.

B. BPM 302: Program Review Committee Proposal Development and Consideration

1. What does BPM 302 describe?

BPM 302 outlines how the PRC develops a Concept into a formal Proposal and the process for its review and consideration. It covers both Task Force-developed and Non-Task Force Proposals.

2. I did not get on to the Task Force, how can I influence the changes being made?

The role of the Task Force is to develop a Concept, an idea, into a fully-baked Proposal. The Task Force does not decide whether that Proposal is implemented. Once a Proposal goes out for comment, any stakeholder, including non-Participants, can submit their views. The Proposal then works its way through various committees before being considered by the WPP Board. The required steps to implement the Proposal are made if the Board endorses it.

3. How long will the Task Force take to develop the Concept into a Proposal?

WPP undertakes a detailed level of effort review for each Concept as part of the PRC's Workplan development process. This review estimates how many months it will take a Task Force to develop a Concept into a Workplan, leading to the Task Force schedule. While WPP uses its best efforts to estimate the likely duration of a Task Force's efforts, a Proposal could take a longer or shorter time to develop.

4. My Concept didn't get included in the Workplan, is it terminated?

If a Concept did not make it into a Workplan schedule, it could still get assigned a Task Force if higher priority Concepts are developed into Proposals more quickly than anticipated in the level of effort review. In addition, the Sponsor could also opt to try and develop the Concept into a NTFP. Or, the sponsor could submit the Concept for consideration in the next Workplan.

C. BPM 303: Expedited Review Process

1. **When is the Expedited Review Process used?**

This process applies when a proposed change qualifies as an “exigent circumstance” under [Section 4.1.3 of the Tariff](#). It allows for faster consideration outside the standard Workplan process.

2. **What kind of changes have been considered as Expedited Proposal in the past?**

The RAPC consider changes to the Tariff (call the Revised Transition Plan) to enable a critical mass of Participants to go binding (and potentially incur charges for failure to meet WRAP requirements). This was expedited due to the potential for significant impacts to utility service.

3. **What is the main difference between an Expedited Proposal and a regular Proposal?**

A regular proposal goes through a sequence of comment stages and revision, before eventually being reviewed and considered by the WPP Board. An Expedited Proposal is sent straight to the Board for review, and during that two week period comments are taken from all stakeholders at the same time before the Board considers approval.