



Program Review Committee 2025 Workplan

Task Force 02 – Charter

Earlier Forward Showing (FS) Metrics / Monthly Volatility (“PRM”)

1 Background

The Western Power Pool (WPP) Western Resource Adequacy Program (WRAP) Program Review Committee (PRC) is a multi-sector representative group charged with receiving, considering, and proposing design changes to the WRAP Tariff (Tariff) and Business Practice Manuals (BPMs). The PRC is the clearing house for recommended design changes to the WRAP. These recommended changes could come from Participants, the Committee of State Representatives (COSR), the Board of Directors (BOD), other committees, stakeholders, or the public. When a Concept (a suggested change to the Tariff and/or BPMs) is requested, the processes and criteria for review by the PRC are implemented as established in *BPM 301 PRC Workplan Development and Approval*.¹ Change Request Forms (CRFs) describing a Concept may be submitted at any point during a year through the online Change Request Portal.² The final day for stakeholders to submit complete CRFs to be considered for the PRC’s 2025 Workplan was December 31st, 2024.

2 Objectives

The PRC’s 2025 Workplan assigned and scheduled Task Forces to develop prioritized Concepts into Proposals ready for comment.³ This is the Charter for the 2024-CRF-002 and 2024-CRF-017 Task Force, set up by the PRC to develop the Concept on Earlier FS Metrics / Monthly Volatility into a Proposal ready for comment as established in *BPM 302 Program Review Committee Proposal Development and Consideration*.

3 Task Force Creation⁴

The PRC’s 2025 Workplan identified the WRAP areas of expertise needed to develop a Concept into a Proposal.⁵ The PRC took nominations for Task Force membership, reviewed the pool of interested individuals and determined the roster for each Task Force, seeking where practicable to balance a diversity of perspectives, expertise, and appropriate size to allow efficient Proposal

¹ All WRAP BPMs can be found at: https://www.westernpowerpool.org/resources/wrap_bpms/

² WRAP Change Request Portal: https://www.westernpowerpool.org/comments/change_requests/western-resource-adequacy-program

³ WPP, WRAP PRC 2025 Workplan, June 2025, §§4-5

⁴ WPP, BPM 302 – PRC Proposal Development and Consideration, §3.1 Task Force Creation

⁵ WPP, WRAP PRC 2025 Workplan, June 2025, §2



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development. The Lead Sponsor(s) and Co-Sponsor(s) of a Concept are automatically considered members of the Concept’s Task Force.

4 Task Force Procedures⁶

BPM 302 allows this Task Force to decide its own procedures pertaining to decision making process, leadership structure, and meeting frequency.

- This Task Force’s meetings shall be 2 hours long and held weekly from July 2025 through December 2025. As needed, meetings will be shortened or extended with at least one week’s notice. Additional or replacement meetings may also be required by Task Force leadership and scheduled with advance notice. Task Force membership will be notified of meeting dates at least 5 days in advance. Task Force leadership may also call special meetings that will be noticed in advance as soon as practicable.
- This Task Force’s meetings will be open to the public. Task Force leadership has the discretion to allow public comment at meetings if time allows, however, Task Force members will have priority for discussion.
- The quorum for a meeting of this Task Force shall require the presence of 6 of the 9 members. A lesser number may adjourn the meeting to a later time if decisional items are being endorsed, but fewer than quorum may meet for discussion.
- This Task Force will strive for and act on the consensus of its members. In the event consensus cannot be reached a decision will be made by majority vote.
- Task Force members must provide at least one hours’ notice to Task Force leadership that an alternate will be attending in their place.
- Task Force members can give their proxy to an alternate or to a fellow Task Force member by notifying that individual and the Task Force leadership with one hour’s notice.
- The first act of this Task Force will be to elect Task Force leadership from its membership that shall include a Co-Chairs.

5 Principles of Engagement

Task Force members will strive to represent their respective organizations (if part of one) while working in the best interests of the region. A spirit of collaboration will govern discussions, and the

⁶ WPP, BPM 302 – PRC Proposal Development and Consideration, §4



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Task Force will strive to navigate cordially through conflicts and differences of opinion. Consistent member attendance and engagement at Task Force meetings are critical.

6 Proposal Drafting Process⁷

This Task Force will develop a Proposal in response to the associated Concept, and shall include:

- A description of the need and the benefits resulting from the proposed change
- Specific changes or updates to the Tariff or BPMs (e.g., redlines) that would be required to implement the Proposal
- Alternative updates that were considered (if applicable)
- A resource and cost assessment and feasibility review by the Program Administrator (WPP) and Program Operator (Southwest Power Pool or SPP), and
- A proposed implementation timeline.

This Task Force will provide monthly status updates on the draft Proposal to the PRC. The monthly report will include a written summary of activities accomplished and decisions made since the last monthly report, along with explanations of how the Task Force will endeavor to seek diverse opinions (based on its composition) and is planning to ensure the Proposal will have broad stakeholder support as appropriate. The PRC may use these updates to provide feedback and input to this Task Forces in advance of the review of completed Proposals.

7 Feasibility Review⁸

The Program Administrator and Program Operator will collaborate with this Task Force to provide a feasibility review that addresses the time, schedule, cost, and staffing requirements to implement the developed Proposal. The feasibility review will be provided when the Proposal is complete, prior to the Proposal review period.

8 Development of Questions for Public Comment⁹

⁷ WPP, BPM 302 – PRC Proposal Development and Consideration, §3.2 Proposal Drafting Process

⁸ WPP, BPM 302 – PRC Proposal Development and Consideration, §3.2.1 Program Administrator/Program Operator Comment and Feasibility Review

⁹ WPP, BPM 302 – PRC Proposal Development and Consideration, §3.2.2. Development of Questions for Public Comment



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This Task Force will propose a set of questions related to the Proposal for consideration during the public comment window.

9 Proposal Ready for Comment¹⁰

Once this Task Force has completed development of the draft Proposal and readied questions for public comment, the PRC will verify the Proposal’s completeness and then direct the Program Administrator to post the Proposal for public comment. This Task Force may recommend that the Program Administrator host a webinar to introduce the Proposal to the public. If the PRC determines the Proposal is incomplete, the PRC will provide feedback to this Task Force as to the Proposal’s deficiencies.

10 Public Comment¹¹

This Task Force will recommend to the PRC a duration of no less than two weeks for the public comment window. The PRC will then set a deadline for public comment on the Proposal. After the public comment period ends, this Task Force will review all comments submitted and update the Proposal at its discretion. This Task Force will inform the PRC of any changes, either in writing or via a meeting if time allows.

11 COSR Comment¹²

After the public comment period ends, this Task Force’s updated Proposal will be published on the WPP website for COSR review along with a summary of the public comments received and any changes made. This Task Force will provide a recommendation to the PRC for the length of the COSR comment period on the Proposal. The PRC will then determine the deadline for COSR comment. After the COSR comment period, this Task Force will review the comments submitted and will update the Proposal at its discretion.

12 PRC Endorsement¹³

¹⁰ WPP, BPM 302 – PRC Proposal Development and Consideration, §3.2.3. Proposal Ready for Comment

¹¹ WPP, BPM 302 – PRC Proposal Development and Consideration, §4.1. Public Comment

¹² WPP, BPM 302 – PRC Proposal Development and Consideration, §4.2 COSR Comments

¹³ WPP, BPM 302 – PRC Proposal Development and Consideration, §4.3 PRC Endorsement Process



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The PRC will consider whether to endorse this Task Force’s updated Proposal to the RAPC at a public meeting. The Proposal will progress to the RAPC regardless of the outcome of the PRC process, but attaining PRC endorsement will lower the required RAPC voting threshold to endorse this Task Force’s Proposal to the WPP Board of Directors (Board).

13 RAPC Review¹⁴

The RAPC will then vote whether to endorse this Task Force’s Proposal to the Board. If the RAPC rejects the Proposal any person, including this Task Force, may appeal to the Board to review and vote on the Proposal. Such an appeal must be submitted to the Program Administrator within 2 weeks after the RAPC rejection vote or within two weeks after the RAPC’s failure to take action with thirty days after PRC action. Whether to entertain such an appeal is solely within the Board’s discretion.

14 Board Consideration¹⁵

If the Board receives this Task Force’s Proposal for consideration, all comments received during the review process will also be included. At the Board’s discretion, this Task Force will work with the Program Administrator and PRC to host a study session on the Proposal. Following the opportunity for stakeholder comment on the Proposal at a public meeting, the Board will vote on the Proposal per Board procedures. Board approval will lead to implementation of this Task Force’s Proposal. Board rejection will lead to termination of this Task Force’s Proposal. The Board may also determine to make changes to this Task Force’s Proposal and then approve it. The Board also send the Proposal back to any stage in the drafting or review process, with feedback or guidance.

15 Task Force Resources

The Program Administrator will provide management and facilitation support to this Task Force. WPP will work collaboratively with this Task Force’s leadership to create agendas and keep the Proposal development on schedule and coordinate support from others. WPP will also provide and maintain a web-based collaborative platform site for use by the Task Force. This site will capture

¹⁴ WPP, BPM 302 – PRC Proposal Development and Consideration, §4.4 RAPC Review

¹⁵ WPP, BPM 302 – PRC Proposal Development and Consideration, §4.5 Board Interaction



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past documentation and ongoing documentation work. WPP will coordinate external communications regarding this Task Force’s progress (press releases, public meetings) as appropriate. As needed, WPP can also provide limited legal support for this Task Force’ processes.

16 Task Force Schedule [Work in Progress]



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Appendix A – Task Force Roster (updated as necessary)

Organization	Name	Email
APS	Brandon Holmes / Xinyue Fan Narup / Akhil Mandadi	brandon.holmes@aps.com Xinyue.FanNarup@aps.com Akhil.Mandadi@aps.com
IPC	Nicole Blackwell / Andres Valdepena Delgado	nblackwell@idahopower.com AValdepenaDelgado@idahopower.com
NVE	Lindsey Schlekeway / Rodger Mazano	lindsey.schlekeway@nvernergy.com rodgerjoseph.manzano@nvernergy.com
BPA	Anthony Lusardi	anlusardi@bpa.gov
Powerex	Michael Goodenough / Glen Tang / Ryan Holyk	mike.goodenough@powerex.com glen.tang@powerex.com ryan.holyk@powerex.com
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TEA	Ed Mount	emount@teainc.org
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PGE	Stefan Cristea / Devin Mounts / Teyent Gossa	Stefan.Cristea@pgn.com devin.mounts@pgn.com Teyent.Gossa@pgn.com
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