

1 Scope

Work group objectives / need

Provide a forum for ongoing discussion, support and problem solving among WRAP participants that have Storage hydro projects.

Scope of effort / deliverables

User forum for discussion. WRAP participants with Storage Hydro are invited to participate. Group is for open discussion and problem solving amongst participants, group has NO decision-making authority in WRAP and is not designed to solve or to take on specific issues. Group is an open forum for discussion of how participants with storage hydro are using the WRAP tools (specifically related to data submittal) in relationship to those projects. Group may bring ideas or discussion points forward to RAPC, but RAPC has no requirement to act. Group may be asked to discuss and make recommendations on specific points related to storage hydro by PA/PO/RAPC/PRC/BOD but has no decision authority.

2 Schedule

Meeting plan

Meetings held on regular cadence;

- Current schedule is 2nd and 4th Wednesdays of each Month from 9-10am.
- May reduce schedule if discussion topics are not readily available, or calendar shows a need to cancel.

3 Reporting

- **As/when requested by RAPC, User Group (Facilitators) will provide updates of the high-level topics being discussed.**
- Any changes made to the regular meeting schedule will be reported to RAPC, so that all participants are informed.
- User Group will not take and/or submit minutes/notes/attendance for meetings as this is meant to be a user forum simply for discussion and open to those wanting to attend.
- Facilitators will host a verbal review to start the first meeting of each month (2nd Wednesday), identifying the topics discussed the previous month, providing the recap for those not in attendance, and providing time for follow-up if needed, limit to first 15 minutes of meeting.
- If user group has points of interest to be raised to greater RAPC, Facilitators will work with RAPC Chairs to bring those topics to RAPC for discussion, as appropriate.

4 Membership

Participation is open to any staff member of a WRAP participant who submits storage hydro as a resource in WRAP portfolio, as well as all staff from WPP (PA and PO).

Attendance and/or participation in the Users Group is not required nor tracked.

Those interested in being informed on discussions are encouraged to join for the first 15 minutes of the first meeting of the month for a quick recap b facilitators.

5 Leadership

The User Group has no formal chair or co-chair role, but rather facilitators. Facilitators are responsible for meeting invites and facilitation of meetings, while also outlining topics for discussion. Discussion topics will be from those raised by User Group participants or questions asked of the User Group. Every meeting will strive to provide time for open discussion of hot topics raised by participants on that day, and for future discussion topics to be raised.

Facilitators will be elected by the User Group as needed, or when the group desires a change or different point of view. Group is to be facilitated and not lead.

First User Group Facilitators;

Steve Bellcoff, BPA, srbellcoff@bpa.gov

Dan O’Hearn, Powerex, dan.ohearn@powerex.com

6 Resources

Support needs from WRAP PA/PO are expected to be limited to helping with virtual meeting support. Providing currently used meeting forum (Zoom/WebEx/Teams/etc.) for meetings. Potential additional support for Facilitators, as needed, and continued support with updates to contact information for new or changing participants with Storage Hydro projects.